



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: April 16, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on April 16, 2024 commencing at 7:06 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at 70 East 10th Street, New York, NY 10016)

James Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn NY 11215)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Unit 2, Philadelphia, PA 19147)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Kristin Johnson, and Juliana Worrell.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Trustee Trudy Sandy joined the meeting at 7:20pm via videoconference, from 611 Kosciuszko Street, Brooklyn NY 11221; she was present for the remainder of the meeting.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to

its data dashboard. Mr. Beauregard and Ms. Duphiney provided updates regarding strategic planning, including updates on the expansion of 584 Driggs Avenue and forecasted staff retention for the 2024-25 school year.

Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Ellsworth and Mr. Siddiqui led a discussion regarding updates from the Development and Facilities Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – March 8, 2024

The Trustees discussed and considered approval of the minutes of the March 8, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the March 8, 2024 Board meeting minutes be, and hereby are, approved.

Loci Architecture

The Trustees discussed and considered approval of authorizing the school to incur costs of up to \$150,000 for Loci Architecture for services associated with the building expansion at 584 Driggs Avenue. Loci Architecture is the preferred architectural vendor for these services due to their unique knowledge of the 584 Driggs Avenue building and the existing needs of the school. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to allow the school to incur costs of up to \$150,000 for Loci Architecture.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for May 21, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:17 p.m.

James Ellsworth
Chairman