



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 18, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on June 18, 2024 commencing at 7:05 p.m., New York time. Three Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at 70 East 10th Street, New York, NY 10016)

James Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn NY 11215)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard and Ms. Duphiney provided updates regarding strategic planning,

Trustee Lenny Singletary joined the meeting at 8:01pm via videoconference, from 121 DeKalb Avenue, Brooklyn, NY 11201. He was present for the remainder of the meeting.

Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Ellsworth led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Re-election of Jeannette Bander, Trudy Sandy, Sal Siddiqui, and Lenny Singletary to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Jeannette Bander, Trudy Sandy, Sal Siddiqui, and Lenny Singletary to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jeannette Bander, Trudy Sandy, Sal Siddiqui, and Lenny Singletary be, and he hereby are, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2027 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Minutes of Prior Meeting – May 21, 2024

The Trustees discussed and considered approval of the minutes of the May 21, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the May 21, 2024 Board meeting minutes be, and hereby are, approved.

2023-24 Audit Engagement

The Trustees discussed and considered approval of MMB + CO for 2023-24 school year audit engagement. the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and they hereby is, authorized to cause the School to incur costs of up to \$35,700 for MMB+CO for the 2023-24 school year audit engagement and related services.

Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered approval of the renewal of property-casualty insurance policy, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to renew the property-casualty insurance policy on the terms presented to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

Budget for 2024-25 School Year

The Trustees discussed and considered approval of the Budget for the 2024-25 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Budget for the 2024-25 school year as submitted to the Trustees be, and hereby is, approved.

Friends of Northwest Brooklyn (FONB) Loan Agreement

The Trustees discussed and considered approval of a loan of \$500,000 from FONB, the details of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and there hereby is, authorized to cause the School to receive a loan from Friends of Northwest Brooklyn for \$500,000 with 5.25% interest, with repayment due by July 22nd, 2024.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for July 24, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:31 p.m.

James Ellsworth
Chairman